

Drupal Association
Internal Regulations

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Chapter 1

Internal Regulations

1.1 Chapter I: Donations

1.1.1 Article 1: Terms

The donor can freely choose the amount to donate to the Association. Financial donations are used appropriate to the goals of the Association as outlined in the Statutes (infrastructure, marketing, events, ...). The Board of Directors and not the donor decides how and when donations are spent.

1.2 Chapter II: Membership

1.2.1 Article 2: Structure

As outlined in the Statutes, the Admitted Members are grouped into the following three categories: Advisory Members, Corporate Members and Individual Members.

Corporate Members shall be further subdivided into “Premium”, “Gold”, “Silver”, “Bronze” and “Standard”, subject to membership dues. No other divisions for members exist.

1.2.2 Article 3: Dues and Benefits

Section 1

Membership starts when membership dues have been received. Membership is valid for a whole year.

Section 2

- Permanent Members and Advisory Members shall be both exempt from dues. Since the statutes provide that Permanent Members shall be natural persons, Permanent Members and Advisory Members shall not be entitled to claim directly the benefits given to Corporate Members. However, the legal entity (here, the company) to which the Permanent Members and Advisory Members may belong, shall be entitled to become a Corporate Member.
- Annual Corporate Member dues are as follows, and come with a number of benefits yet to be determined.
- Individual Members annual membership dues are 50 euro (excluding VAT).

Section 3

Dues shall be payable via bank transfer, Paypal or cash at the office of the Treasurer. All transaction fees must be paid by the member.

Section 4

In addition to the annual membership dues, additional donations by any member to the Association are always welcome.

1.2.3 Article 4: Admission and Duties

Following are the factors that come into play when establishing the conditions for admission of members.

- Permanent Members shall be judged on the contributions they make to the Drupal project and on their role within the Drupal community. A Permanent Member shall serve as an Ambassador of the Drupal community and shall make decisions in the sole interest of the Association and thus with the best interests of the community in mind.
- Typically, Admitted Members shall be admitted accordingly after the dues accrued have been paid in full. However, any such person may not be admitted as an Admitted Member, if in the judgment of the Board of Directors there is evidence that the actions, ideas/views/beliefs and/or motivation of the new member applicant are adverse to the Association's interests.

1.2.4 Article 5: Removal and Resignation

Any Admitted Member may be removed by the Board of Directors at any one time as provided in the statutes. Whenever a member resigns or is removed, membership dues already paid shall not be considered eligible for reimbursement (eligible for refunding).

1.3 Chapter III: Website

1.3.1 Article 6: Notification

Any notification made by the Association to its members shall be made available on the association's web site. For more information on activities, members are invited to visit the Association's web site. Also, important notices shall be distributed in writing or electronically (via e-mail) to each member.

1.3.2 Article 7: Web Site Access

Members shall have access to private sections of the web site using a login and password assigned to them when enrolling (on the day of enrollment). This allows members to access private documents (including meeting minutes) if authorized to do so as provided for under the statutes.

1.3.3 Article 8: Membership Information and Privacy Policy

Each login shall be linked to a user profile that includes personal information such as name, address and e-mail address. This shall be used to prepare and maintain the membership register (of Permanent Members) and the list of members (of Admitted Members). Members shall be granted the ability to access and correct their personally identifiable information. Members are expected to keep their personal information up-to-date by making changes or by notifying the Secretary of any such change. Members are free to request that their personal information is deleted upon termination of their membership.

1.4 Chapter IV: Board of Directors

1.4.1 Article 9: Duties

The Board of Directors shall be responsible for conducting the Association's day to day business. For this reason, each member of the Board of Directors shall be assigned a well-defined executive function and shall perform his/her duties in a satisfactory manner. An executive function should be essential to achieving the goals of the foundation.

1.4.2 Article 10: Officers

The number of members of the Board of Directors shall never be less than the minimum as set forth by law. The Board of Directors shall elect from its members a President, a Treasurer and a Secretary and such other officers as it deems appropriate for the proper operation of the Association.

The Board of Directors shall decide by a class of members where decisions shall be valid providing they are affirmatively passed upon by a majority vote, unless otherwise provided in the statutes or the Internal Regulations, and within the framework of the budget as approved by the General Assembly.

The Board of Directors is constituted as follows (latest amendment : xx/xx/2006):

- **President**

- To call and preside over all meetings.
- To monitor (follow up) all duties performed by the Board of Directors.
- **Secretary**
 - To file the deeds and membership register with the Commercial Court.
 - To manage the membership list.
 - To make reports.
 - To send invitations.
- **Treasurer**
 - To manage all funds.
 - To track the payment of membership dues.
 - To file the annual accounts with the Commercial Court.
 - To prepare the annual budget and other budgets.
- **Event Manager**
 - To suggest, plan, budget, coordinate and supervise events.
- **Technical Project Manager**
 - To suggest, plan, budget, coordinate and supervise projects with technical goals.
- **Fundraiser**
 - To raise needed working capital via sponsors, grants, donations, gifts, ...
 - To enter into partnerships with profit entities and/or into strategic partnerships.
- **Communications and PR Officer**
 - To promote the communication between Drupal users (e.g. newsletters, press and news releases, ...).
 - To answer incoming e-mails and create informational pages or FAQs related to the Association.

- **Association Infrastructure Manager**

- To manage the infrastructure of the Association.
- To simplify the paperwork load of the Association, for example, by producing software applications.

- **Community Infrastructure Manager**

- To suggest, plan, budget and manage the infrastructure assets of the Drupal project.

1.5 Chapter V: Miscellaneous Provisions

1.5.1 Article 11: Trademarks

The trademark “Drupal” is a registered trademark in the Benelux under registration number 796399. The holder of the trademark, Mr. Dries Buytaert shall commit himself to letting the Association use the wording “Drupal” as long as he shall be the owner of the registration, a Permanent Member of the Association and provided the Association shall take all reasonable steps in preserving the trademark rights.

1.5.2 Article 12: Domain Names

The Association shall have no right whatsoever to claim any of the domain names drupal.org, drupal.com, drupal.be, drupalcon.org and drupalcon.com. These shall remain permanently with the rightful name holder and founder of the Drupal project, Mr. Dries Buytaert, until he decides otherwise.

Mr. Dries Buytaert shall commit himself to letting the Association use the domain names drupal.org and drupalcon.org for the association to achieve these objectives as long as he shall be the owner of said domain names, Permanent Member of the Association and provided the Association shall take all reasonable steps in keeping these domain names from being released. This provision shall not apply to the domain names drupal.be, drupal.com and drupalcon.com. In the event of dissolution of the Association, the owner of the domain names drupal.org and drupalcon.org shall be free, at its sole discretion, to use them.

1.5.3 Article 13: Copyright

The Drupal software and the Drupal logo (a.k.a. “Druplicon”) shall be made free under the terms of the GNU General Public License¹ as published by the Free Software Foundation². The copyright of both the software and the Drupal logo shall not belong to the Association but are copyrighted (covered by the) by the GNU General Public License instead. This license is to give the Association legal permission to copy, distribute and/or modify the software as long as all the terms and conditions of this license are met in full.

¹<http://www.gnu.org/copyleft/gpl.html>

²<http://www.fsf.org/>